

**CITY OF CHILLICOTHE, MISSOURI  
STREET CLOSING REQUEST FORM**

EVENT: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE # OF CONTACT PERSON: \_\_\_\_\_

STREETS REQUESTED TO BE CLOSED: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TIME IN WHICH STREETS WILL BE CLOSED: \_\_\_\_\_

\_\_\_\_\_

Please return this form along with a signed hold harmless agreement and a certificate of insurance (including an additional insured endorsement) to the following office:

Chillicothe Police Department  
613 Walnut Street  
Chillicothe, MO 64601  
660-646-2121 (phone)  
660-646-6511 (fax)  
<http://mail.chillimopd.org>

\*Please submit your request at least 10 (ten) days prior to the event.

Date: \_\_\_\_\_

### HOLD HARMLESS AGREEMENT

We, \_\_\_\_\_ of \_\_\_\_\_ agree to protect, indemnify, save and keep harmless, the City of Chillicothe, Missouri against and from any and all loss, cost, damage or expense, arising out of or from any accident, act of negligence or other occurrence on or about said premises causing injury to any person or property, including injury to ourselves, and will protect, indemnify and save and keep harmless the City of Chillicothe from any and all claims, costs or expense arising out of our use of the premises for the purpose of \_\_\_\_\_, and comply with and perform all the requirements and provisions agreed to and required by the City of Chillicothe, during period commencing \_\_\_\_\_ at the premises of City of Chillicothe \_\_\_\_\_.

We also agree not to allow entrance to the premises or use of the premises by anyone who has not previously been authorized entrance or use of the premises, and who has not previously agreed to protect, indemnify, save and keep harmless the City of Chillicothe, and whose signatures do not appear on this agreement.

We also agree to pay for any damages to the premises caused by our use or negligence, excluding normal wear and tear of the premises.

We also agree to notify the City of Chillicothe of any damages or hazardous conditions immediately discontinue use of the premises, until the condition can be corrected.

\_\_\_\_\_  
Signed

NOTE: If you are a business or organization, a Certificate of Liability Insurance with the City as Additional Insured is required.

**AN ORDINANCE AUTHORIZING AND REGULATING THE TEMPORARY STREET CLOSINGS FOR THE PURPOSE OF COMMUNITY FUNCTIONS**

WHEREAS, the City Council of the City of Chillicothe, Missouri, desires to establish and otherwise regulate the ability of its citizens to petition for a temporary street closing so as to allow community functions; and

WHEREAS, the City Council of the City of Chillicothe has determined to permit temporary street closings for the purpose of such community functions;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CHILLICOTHE, MISSOURI, AS FOLLOWS:

**SECTION 1. DEFINITION**

The following terms shall have the meanings indicated:

BLOCK – A designated area within which the public streets shall be closed for an Event.

EVENT – A celebration, event, or activity.

STREET – A city street, highway or road.

**SECTION 2. AUTHORIZATION TO ISSUE PERMIT; APPLICATION.**

A. The Chief of Police or his designee shall be authorized to issue a permit for the temporary blocking of a street for the purpose of holding an Event. At least 10 days before the commencement of such Event, an application for such permit shall be filed, and such application shall include the following information:

(1) The consent of a majority of the property owners in the Block to the street closure for the Event.

(2) Proof of liability insurance for the Event with City named as an insured, in the amount of \$1,000,000.00.

(3) Date and hours of operation and rain date (if applicable)

(4) Copy of Map showing street location and surrounding cross street(s) to be temporarily barricaded.

B. The application may require such additional information as the City Council prescribes by resolution.

**SECTION 3.** FEE AND DETERMINATION OF APPROVAL OR DISAPPROVAL OF APPLICATION.

The application shall be accompanied by a fee in the amount of \$ 00.00. Such fee shall be refundable in the event that the permit is denied. The permit shall be granted by the Chief of Police or his designee upon determining that the Applicant meets all of the requirements of this Ordinance for the street closing for the Event, the Event will not cause a danger to public health or safety, and will not unduly interfere with the flow of vehicular traffic. The permit shall be otherwise denied.

The Chief of Police or designee shall advise the Applicant of the denial of the application.

**SECTION 4.** VALIDITY OF PERMIT.

A permit issued pursuant to this Ordinance shall be valid only for the date and the hours specified thereon, which shall not be before 8:00 AM or after 11:00 PM.

**SECTION 5.** CLEAN-UP AFTER EVENTS.

The Applicant shall be responsible for removal of litter, debris and other materials from the street or portion thereof used for the Event, which is attributable to or caused by the Event.

**SECTION 6.** OBSTACLES BLOCKING STREETS TO BE MOVABLE.

A street or portion thereof blocked off for an Event shall not be obstructed by obstacles which cannot be readily moved to allow emergency and hazard vehicles to enter it in response to an emergency.

**SECTION 7.** LIABILITY.

The persons or entities to which the permit is issued shall be liable for all losses, damages or injuries sustained by any person, whether a participant or spectator at the Event by reason of the negligence of the applicant for such permit. The Chief of Police or designee shall require the Applicant to enter into a Hold Harmless Agreement, which agreement shall provide that the Applicant shall agree to save and hold the City of Chillicothe harmless of and from any and all obligations, liabilities, costs and expenses, including attorney fees and court costs, which may arise from the temporary street closing pursuant to the application. The Applicant shall further agree as part of these provisions to hold harmless the City of Chillicothe and to defend at the Applicant's own cost and expenses any claims or lawsuits instituted by third parties, which obligations or liabilities might otherwise exist or be asserted against the City of Chillicothe.

**SECTION 8.** PENALTIES FOR OFFENSES.

Any person, firm or corporation who shall violate any provision of this Ordinance shall, upon conviction, be subject to a penalty of not more than \$500.00, or imprisonment for a term not to exceed ten days, or both. Each day of violation shall constitute a separate offense.

**SECTION 9.**

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 10.**

Should any section, clause, sentence, phrase provision or application of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, such a decision shall not affect the remaining portions of this Ordinance.

**SECTION 11.** EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its final passage and publication as provided by law.

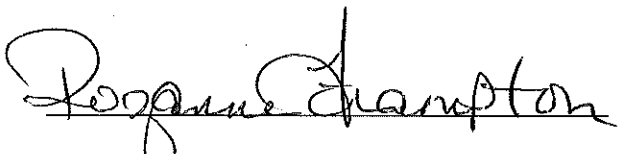
PASSED AND APPROVED THIS 24th DAY OF OCTOBER, 2011.

**CITY OF CHILLICOTHE, MISSOURI**

A handwritten signature in black ink, appearing to read "Charles E. Haney", written over a horizontal line.

Charles E. Haney, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Rozanne Frampton", written over a horizontal line.

Rozanne Frampton, City Clerk